



Shields Township

906 W. Muir Avenue, Lake Bluff, IL 60044

**Regular Meeting of the Shields Township Board of Trustees
Thursday January 15th, 2026, at 5:30 pm**

STATE OF ILLINOIS)
LAKE COUNTY) ss.
TOWN OF SHIELDS)

THE TOWN BOARD OF SHIELDS TOWNSHIP held its Regular Monthly Meeting on Thursday January 15th, 2026, at 5:30 pm.

PRESENT:

Kamila Urso	Supervisor
Vanessa Grum	Township Clerk
Michelle Parnell	Town Trustee
Catherine Oliver-Salbilla	Town Trustee
Christopher Prager	Town Trustee
Trent Swarthout	Town Trustee
Mark Kimzey	Township Attorney (via phone)
Carl Kitzerow	Township Administrator

ABSENT:

Lisette Rothing Deputy Clerk

- I. **Call to Order & Roll Call:** Supervisor Urso called the meeting to order at 5:33 pm and Clerk Grum took roll call. All trustees and Supervisor Urso present.
- II. **Pledge of Allegiance:** 5:33 pm.
- III. **Executive Session:** None.
- IV. **Public Comment: Three (3) Minutes per Speaker:**

- a. **Janice Schnobrich: 5:35** - Ms. Schnobrich stated that she is upset that the meeting time change was not posted on the website to make residents aware. She argued that while most Illinois Townships follow established procedures for transparency and road maintenance, Shields Township has shown minimal engagement with taxpayers and difficulty clearly reporting how tax dollars are spent. She highlights missing road district records after 2022 resignations, raising concerns about how road maintenance planning occurred without historical data. Taxpayers are calling for greater accountability, recovery of records, and a more professional and transparent approach to road maintenance and township management.

v. **Reports:**

- a. **Supervisor: 5:34** - Supervisor Urso reports that the township office is operating smoothly and commends staff for their efficient and professional work. She notes plans for an upcoming Roads meeting to prepare for winter weather and manage snow removal and salt use responsibly. Supervisor Urso also highlights participation in a Community Wellness Task Force focused on supporting children's mental health and improving overall community well-being.
- b. **Administrator:** No report, but Carl announces that the backdoor will now be open around 5:00 on meeting nights. He asks everyone to please leave through the middle door because the other doors don't latch properly. Trustee Oliver-Salbilla thanks him.
- c. **Assessors report** - None
- d. **Road and Bridge Report** - None

vi. **Approval of Bills:** Supervisor Urso moved to approve all bills as listed below for a total expenditure amount of \$39,014.41. Trustee Oliver-Salbilla motioned to approve and Trustee Swarthout seconded the motion. There was no discussion, and all agreed. Clerk Grum took roll call and all approved the bills as presented below. Motion carries.

- a. **Town Fund:** In the amount of \$34,350.29.
- b. **General Assistance:** None.
- c. **Road & Bridge:** In the amount of \$4,664.12.

vii. **Old Business:** None

viii. New Business:

- a. Approval of the Regular Meeting Minutes of December 18th, 2025:** Trustee Oliver-Salbilla moved to amend page 5 to reflect office closures on the schedule. Trustee Oliver-Salbilla motioned to approve the meeting minutes as amended, Trustee Prager seconded the motion. There was no discussion. Clerk Grum took roll call and all approved the minutes as amended.

ix. Other Business:

- a.** Trustee Prager inquired about some fire hydrants being shut down within the Township and was wondering what it was all about. He stated that they have been on and off since the big water main break. The buffalo boxes control the water and they have been flagged, so he is curious if there is work going to be done. Carl suggested that Trustee Prager contact Dan Rogers who may have more information on this.
- x. Adjournment:** Supervisor Urso moved to adjourn the meeting. Trustee Parnell motioned and Trustee Oliver-Salbilla seconded the motion. All were in favor and the meeting adjourned at 5:46 pm.